



AUTHORIZATION TO RECEIVE (TSCC #2823)

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PARCELS AND COURIER MAIL

As a service to the Residents of TSCC #2823 at Riverside Square (15 & 25 Baseball Place), we will accept delivery of parcels and courier mail. However, we will not be able to accept oversized parcels, flowers, perishable goods, or furniture items. We will contact residents (by phone or email) in respect to parcels for pick up and we will keep the parcels for one week only.

You will appreciate that this is a service only and while all efforts will be made to hold such items in safekeeping, we (the Corporation, security, or staff) cannot be held responsible for them.

Please indicate below if you authorize our staff to receive parcels and courier mail on your behalf. Please remember that if this form is not signed security will not accept any parcel for you.

Please remember to notify the staff if you will be away for an extended period of time from the building so that these items will not be accepted on your behalf during that time.

I _____ (print name) **DO** authorize the staff to receive parcels (as noted above) including courier mail on my behalf.

Signature

Suite No. & Bldg. No.

Date